

STEEL AUTHORITY OF INDIA LIMITED
NEW DELHI

No.PER/ITB&Med./SMS(2024-25)/F

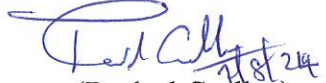
Date : 7th August, 2024

CIRCULAR

Opportunity for renewal of Mediclaim to members (Not currently in India)

For members currently stationed outside India, who wish to renew their membership under SAIL Mediclaim Scheme (2024-25), a procedure for depositing premium has been formulated and provided in Annexure-I.

Members are requested to ensure that renewal process is completed by 18th August, 2024.


(Prabal Sadhu)
Sr. Manager (HR)

**Procedure for payment of Medclaim premium amount for
Members currently not in India**

Following procedure may be followed by Members who are unable to access premium payment portal from outside India :

1. Members must first ascertain coverage required (Both or One member/ Super top-up/ Enhanced room rent for E-8 grade & above separated post 01.01.2017).
2. Accordingly, Premium amount must be calculated based on the age of the members. Age of the member(s) as available in Company's record shall only be considered final.
3. Subsequently, member need to send total requisite Premium amount to SAIL's bank account through NEFT mode.
4. Upon making of payment, member need to share following details on email pers.itb.med@sail.in :
 - a. Payment proof
 - b. Scanned copy of Aadhaar or PAN of both members
 - c. Aadhaar number of both members
 - d. Date of Birth of both members
 - e. Date of Separation of ex-employee
 - f. Designation and Grade at Separation of ex-employee

5. Details of SAIL Bank account for NEFT is as under :

Name of Bank	STATE BANK OF INDIA
Name of Branch	IOC, LODI ROAD
Account Number	33513783891
Account in the name of	STEEL AUTHORITY OF INDIA LIMITED
IFSC Code/Branch Code	SBIN0006564/ 006564
Nature of Account	Current

While making premium payment, member needs to mention MIN no(s). of member(s) in Remarks Area (NEFT Format).

6. Things to keep in mind :
 - a. **Transaction made in foreign currency shall not be considered VALID and amount shall be refunded back.**
 - b. Last date of premium payment is 18.08.2024. No request of payment after last date shall be entertained.
 - c. Any payment made after last date shall also not be considered for renewal and amount received in such case will be reverted back to source Bank account.
 - d. First Payment made by the member shall be considered final. Subsequent payment made in cases like addition of another member, availing higher Super top-up, availing enhanced room rent, etc. shall not be considered.
 - e. Post receipt of necessary documents and confirmation of premium payment at our end, E-card of the member shall be shared on the mail with the member.
 - f. **Premium payment received for Member(s) residing in India shall not be considered VALID and amount shall be refunded back in such cases.**
